

**Maharshi Karve Stree Shikshan Samstha's**  
**Smt. Hiraben Nanvati Institute of Management and Research for**  
**Women**  
**(HNIMR)**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the IQAC Meeting**

The Meeting of Internal Quality Assurance Cell was held on 16<sup>th</sup> October 2020 at 4.30 PM online due to Covid-19 Pandemic situation. The meeting was chaired by Dr. Mihika Kulkarni In-charge Director of the Institute and the following members were invited for the meeting.

1. Dr. Mihika Kulkarni	Chairperson
2. Prof. N.D. Patil	CDC Chairman & Member
3. Dr. Prashant Mamarde	Member
4. Dr. Kamalakar Munde	Member
5. Mr. Ganesh Lotke	Member
6. Mrs. Ranjana Gogate	Member
7. Mr. Avinash Nashikkar	Member
8. Mrs. Manjushree Nawale	Member
9. Mrs. Asmita Gaikwad	Member
10. Dr. Medha Tadpatrikar	Member (Local Society)
11. Mrs. Pradnya Guruji	Member (Alumnae)
12. Ms. Pratiksha Gaikwad	Member (Student)
13. Mr. Vijay Jagtap	Member (Employer)
14. Mr. Anand Kolharkar	Member (Industrialist)
15. Mrs. Maitreyee Raje	Member (Stakeholder)
16. Dr. Suvarna Dhamdhere	Coordinator- IQAC and Convener

**Agenda: -**

1. Approval for minutes of the last meeting.
2. Information about current admission procedure status on account of Covid-19 pandemic situation.
3. Review of Academic activities of the last quarter and planning of next quarter.
4. Any other relevant point / topic with the permission of Chairperson.

**The committee discussed the above agenda and resolved the following: -**

1. The committee was satisfied with the student engagement activities conducted online - curricular and extra-curricular. The suggestions were given to arrange more focused student engagement sessions.

2. The placement activities were discussed and suggestions were provided to conduct more in online mode.
3. The suggestion was given to arrange research-based activities for the students.
4. The initiative to create awareness about National Education Policy 2020 among students, faculty and staff members was appreciated and the suggestions were provided to plan more such focused activities.
5. Suggestions for FDPs were given.
6. The information was given about upcoming events Kushagra 2021, Panache 2021, National Conference and Annual Awards
7. The collaborative FDPs and Webinars designed, developed and delivered by HNIMR were reviewed, appreciated and suggestions were given to arrange more such programmes.
8. Approval was given for academic planning and exam process.
9. Approval was given for admission strategies for MBA I year.

*SVDhamdhare*

Dr. Suvarna Dhamdhare  
Coordinator- IQAC



*M.Kulkarni*

Dr. Mihika Kulkarni  
Director In charge & Chairman- IQAC


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**Action taken report**

The internal meetings were conducted time-to-time considering the pandemic situation guidelines. The related points were discussed and reviewed accordingly. The following actions have been taken:

1. Student Council had been suggested to plan online activities for present students and farewell party for the senior students.
2. The revisions in Academic calendar were done according to time-to-time guidelines of pandemic situation. The faculty members were suggested to conduction workshops and certifications for skill development in online mode.
3. Placement Cell planned 'Student Enrichment Programme' in online mode.
4. Research cell had been suggested to plan Research Paper activity for the students.
5. The respective committees of Kushagra, Panache, National Conference started preparing to re-design for online mode as applicable based on pandemic guidelines.
6. Continuous mentoring of the students by Faculty members regarding status of examination, frequent guidelines of the government, SPPU and respective governing bodies.

  
Dr. Suvarna Dhamdhare  
Coordinator- IQAC



  
Dr. Mihika Kulkarni  
Director In charge & Chairman- IQAC

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